

BYLAWS

BRISTLECONE CHAPTER OF THE CALIFORNIA NATIVE PLANT SOCIETY

ARTICLE I NAME: This organization shall be known as the Bristlecone Chapter of the California Native Plant Society.

ARTICLE II PURPOSE: The purpose of this organization is the preservation and conservation of the native flora of California. The actions of this chapter shall be consistent with the bylaws of the parent organization.

ARTICLE III MEMBERSHIP: Any person, family, or group interested in the native flora of California is eligible for membership in the chapter.

Section 1. Use of Membership List: No one shall use the membership list of the Bristlecone Chapter of the California Native Plant Society without authorization of the Executive Board.

Section 2. Right of Member to Vote: Each member shall be entitled to one vote on any question requiring a vote of the membership. A family membership is entitled to two votes. Any group having a single membership shall be entitled to one vote and the official voting delegate of this group shall be designated in writing.

Section 3. Termination of membership: Non-payment of dues shall terminate membership. Membership may not be transferred from one person to another.

Section 4. Meeting of Members: The members of the Chapter shall hold meetings at such times and places as they deem suitable, necessary, or convenient to accomplish the purpose of the Chapter. There shall be at least six meetings annually as is required of each chapter by the bylaws of the Society. The annual business meeting shall be the November or the December meeting.

Section 5. Quorum: Ten per cent of the Chapter membership shall constitute a quorum when business is transacted or elections are held. Signed proxies may be included in determining a quorum.

ARTICLE IV DUES AND FISCAL YEAR: The Chapter may, upon approval by the Chapter membership, assess Chapter dues in the manner and amount to be determined by a vote of the members. The fiscal year shall be the calendar year. The annual fiscal report shall be made at the end of December by the re-elected or outgoing treasurer.

ARTICLE V OFFICERS: The elected officers of this chapter shall be President, Vice-President, Secretary, and Treasurer. Secretary and Treasurer may be combined into one office.

Section 1. President: The President shall preside at all regular and special meetings of the Chapter and the Executive Board; appoint, with Executive Board approval, chairs of committees as needed to conduct the work of the chapter; and be an ex-officio member of all committees except the nominating committee.

Section 2. Vice-President: The Vice-President shall perform the duties of the President in the absence of the President or at the President's request; assist the President in carrying out the duties of the office; and perform such other duties as may be designated by the Executive Board.

Section 3. Secretary: The Secretary shall maintain the correspondence files and keep the minutes of all meetings of the Chapter including general, executive, and any special meetings, and perform such other duties as may be designated by the Executive Board or President.

Section 4. Treasurer: The Treasurer shall keep and maintain adequate and correct accounts of the transactions of the Chapter, including its assets, liabilities, receipts and disbursements. The Treasurer shall deposit all monies and other valuables in the name of and to the credit of the Chapter with such depositories as may be designated by the Executive Board. The Treasurer shall disburse the funds by checks signed by two elected officers, render to the Board upon request an account of all of the transactions and financial condition of the Chapter, and perform such other duties as may be designated by the Executive Board.

Section 5. Election of Officers: Nomination of officers shall be by a nominating committee appointed at the first meeting of the Chapter after the summer recess. The election shall be held at the annual meeting in November or December.

a. Members shall be notified by mail of the slate of officers nominated.

b. Nominations may be made from the floor at the business meeting provided consent has been obtained from the nominee.

c. A simple majority of affirmatives of members present shall constitute election, providing a quorum has been determined.

d. A vacancy in any office may be filled by a majority vote at a meeting of the Executive Board. An officer thus elected to fill a vacancy shall hold office for the unexpired term and until a successor is elected by the membership.

e. The term of office shall be one calendar year. Elected officers should not serve more than two consecutive terms.

f. Each officer shall, upon the expiration of his term of office and upon election of a successor, deliver to the successor the records of his office.

ARTICLE VI EXECUTIVE BOARD

Section 1. Members: The Executive Board shall consist of the elected officers and the Chairs of the standing committees.

Section 2. Duties: The Executive Board shall have the general power to administer the affairs of the Chapter between meetings and shall report its action to the Chapter.

Section 3. Quorum: A quorum of the Executive Board shall consist of the members present at a meeting.

Section 4. Meetings: At least two meetings shall be held per calendar year. The President may call a meeting of the Executive Board by telephone whenever he deems it necessary. Motions shall be carried by a simple majority of the members present.

ARTICLE VII COMMITTEES:

Section 1. Standing Committees: The President with the approval of the Executive Board shall appoint chairs of committees to assist in the duties and functions of the Chapter. Such committees may include, but are not limited to, the following: Chapter Sales, Rare Plants, Newsletter, Field Trips, Publicity, Membership, Hospitality, Legislative, Conservation, Escaped Exotics, Plant Sales, Historian, Librarian, Book Sales and Program.

Section 2. Temporary Committees: The President with the approval of the Executive Board may appoint such temporary committees as may be deemed necessary to conduct the business of the Chapter.

ARTICLE VIII LIMITATION OF AUTHORITY: In the absence of express authorization of the Executive Board, no officer, committee Chair, or member shall have the power to act or bind the Chapter in any manner.

ARTICLE IX AUTHORITY: “Roberts Rules of Order, Revised” shall be used as a guide to govern parliamentary procedures of the Chapter.

ARTICLE X AMENDMENTS: These bylaws may be amended by a two-thirds vote of the members present or represented by proxy at a regular or special meeting provided a copy of the bylaws or the proposed amendments is included in the notice of such meeting and mailed at least 10 days in advance.

Approved as revised by the Executive Board on July 30, 1983